# Project Reflection Form

**Name:** _____

**Date:** _____

**Instructor:** _____

**Assignment Description:** _____

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## Checklist of Skills: Speaking and Listening

### Comprehension and Collaboration:

- ☐ Initiate/participate effectively in a range of collaborative discussions with diverse partners on age-appropriate topics, texts, and issues, building on others' ideas and expressing their own clearly and persuasively.
- ☐ Come to discussions prepared, having read and researched material under study; explicitly draw on that preparation by referring to evidence from texts and other research on the topic or issue to stimulate a thoughtful, well-reasoned exchange of ideas.
- ☐ Work with peers to promote civil, democratic discussions and decision-making, set clear goals and deadlines, and establish individual roles as needed.
- ☐ Propel conversations by posing and responding to questions that probe reasoning and evidence; ensure a hearing for a full range of positions on a topic or issue; clarify, verify, or challenge ideas/conclusions; promote divergent and creative perspectives.
- ☐ Respond thoughtfully to diverse perspectives; synthesize comments, claims, evidence made on all sides of an issue; resolve contradictions when possible; determine what additional information or research is required to deepen the investigation/complete task.
- ☐ Integrate multiple sources of information presented in diverse formats and media to make informed decisions/solve problems, evaluating credibility and accuracy of each source, noting discrepancies among data.

### Presentation of Knowledge and Ideas:

- ☐ Present information, findings, supporting evidence, conveying a clear, distinct perspective, so listeners can follow the line of reasoning, alternative/opposing perspectives addressed, and organization, development, substance, style are appropriate to purpose, audience, and a range of formal/informal tasks.
- ☐ Make strategic use of digital media in presentations to enhance understanding of findings, reasoning, and evidence and to add interest.
- ☐ Adapt speech to a variety of contexts and tasks, demonstrating command of formal English when indicated or appropriate.

**Directions:** Write a well-developed paragraph to respond to the following question.
What can you be proud of in this project?

If you had the opportunity to make revisions or redo this project, what changes would you make and why?